**Requirements for the qualifications of the deputy director (vice-rector):**

- for deputies in charge of educational, educational-methodical, scientific, international, innovative, strategic work: higher professional (or postgraduate) education, the presence of an academic degree, work experience in leadership positions in educational organizations for at least 5 years or at least 3 years of work experience, on condition of graduation fom the Nazarbayev University and / or from a foreign higher education institution in priority specialties, approved by the Republican Commission for Training Abroad ( doctoral studies PhD); - for deputies on the educational work: higher professional (or postgraduate) education, the presence of an academic degree, work experience on the educational work for at least 3 years;

The certificate (certificate) on the passage of advanced training courses on the management of higher education.

**Requirements for the qualifications of the dean of the faculty / Higher school:** higher professional (or postgraduate) education, the presence of the degree or a PhD (Doctor of Philosophy) degree, work experience in leadership positions in educational organizations for at least 5 years. The presence of a certificate (certificate of completion) on the passage of advanced training courses on the management of education.

**Requirements for the qualifications of the vice-dean:** higher professional (or postgraduate) education, the presence of an academic degree or a master's degree, work experience in the field of education for at least 3 years. The presence of one of the forms of advanced training for the past 5 years.

**Requirements for the qualifications of the head of the department** **(Head of the military department):** the head of the department must have higher professional (or postgraduate) education, the presence of an academic degree, work experience in educational organizations for at least 5 years. The presence of a certificate (certificate of completion) on the passage of advanced training courses on the specialty or education management;

The head of the military department must have higher (or postgraduate) education, the presence of an academic degree and / or military rank of senior officers, work experience for at least 5 years in the teaching staff or management from the deputy commander of the troop unit and higher.

**Requirements for the qualifications of the professor of the department:** higher professional (or postgraduate) education, the presence of a scientific degree or a PhD (Doctor of Philosophy) degree, an academic title or an associate professor (associate professor) and work experience for at least 5 years of scientific-pedagogical activity. The presence of a certificate (certificate of completion) on the passage of advanced training courses on the specialty or education management.

In the field of art, culture, sports and military training, in the absence of an academic degree, academic title or title of an associate professor (associate professor):

- for the group of specialties «Physical Culture and Sport» - the presence of the sports titles «Honored Coach», «Master of Sports of International Class»;

- for the group of specialties «Art» - the presence of honorary titles and state awards of the Republic of Kazakhstan;

- for the group of specialties «Initial military training» - the presence of a military (special) rank not lower than Lieutenant Colonel.

**Requirements for the qualification of the associate professor of the department:** higher professional (or postgraduate) education, the presence of a scientific degree or a PhD (Doctor of Philosophy) degree, work experience of at least 5 years of research and teaching activities. The presence of a certificate (certificate of completion) on the passage of advanced training courses on the specialty or education management.

in the field of art, culture, sports and military training, in the absence of scientific degree or a PhD (Doctor of Philosophy) degree:

- for the group of specialties «Physical Culture and Sports» - the presence of sports titles «Master of Sports», «Candidate Master of Sports»;

- for the group of specialties «Art»- laureates of international and republican competitions;

- for the group of specialties «Initial military training» - the presence of a military (special) rank not lower than a major.

**Requirements for the qualifications of the senior teacher of the department:** higher professional (or postgraduate) education, work experience for at least 3 years of scientific and pedagogical activity or practical work experience on the specialty (activity profile) for at least 3 years or the presence of a scientific degree or a PhD degree (doctor of Ph.D. ).

**Requirements for the qualifications of the teacher of the department:** higher professional education and / or a master's degree.

**Requirements for the qualifications of the head of the laboratory:** higher professional education and / or a master's degree, the experience of scientific and / or teaching work for at least 3 years.